

OFFICE OF THE CORPORATE SERVICES DIVISION MANAGER

ANNOUNCEMENT

Kigali on 09th June 2022

To: All students/IPRC Kigali

Subject: Fees payment guide

This is to inform all students (from College and Technical Secondary School) and their parents/guardians that any fee payment to IPRC Kigali should be done on the account Number: **000270139030614744** opened at **COGEBANK**, therefore the existing IPRC Kigali's account opened at **BANK OF KIGALI** shall no longer used;

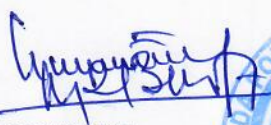
The fee payment guide is as follows:

- Payment is done through TVET MIS students' portal
 - Click on **other payments**, select the service you are willing to pay for
 - Then click on **Generate invoice** and follow the guidelines sent via your email.
 - Enter your MTN number then click on **PAY** or **ISHYURA** and complete your payment using MTN MOMO.
- OR**
- Pay by dialling *662*800*1# then write your student registration number, write RP where they request for School code and then follow the procedures.
 - Payment can also be done at COGEBANK by **strictly first generating invoice** through the TVET MIS and payment must be done against the registration number for college 'students and student ID for students from IPRC Kigali Secondary school.

Please note that anyone who deviates from this procedure and pay any fees for a specific service to wrong account number or outside the system, he/ she may be required to repay the fees for the particular service as the initial payment won't be considered or reimbursed.

This practice is in the line with the use of ICT in education and the described procedure enables the integration of TVET MIS with other systems especially system used in the public finance management.

Sincerely,


Charles GAKOMEYE
Division Manager in charge of corporate services

Cc:

- Principal / IPRC Kigali
- Deputy Principal in charge of Academics and Training / IPRC Kigali
- Ag. Director of Administration and Finance / IPRC Kigali